



POSTED BY TOWN  
CLERK'S OFFICE:  
Date: 3/18/2020  
Time: 8:49 AM  
Member of Town Clerk's Office:  
LRB

TOWN OF MIDDLEBOROUGH  
**OFFICIAL MEETING POSTING FORM**

**NAME OF PUBLIC BODY:** Board of Library Trustees (BOLT)

**DAY AND DATE OF MEETING:** Monday, March 23, 2020

**TIME OF MEETING:** 6pm

**MEETING LOCATION:** Virtual Meeting

**MEMBER OF PUBLIC BODY POSTING MEETING:** Jim Okolita, Board Chair

**\*FOR CANCELLATIONS**

**MEMBER OF PUBLIC BODY CANCELLING MEETING:** [Type text]

**CANCELLATION POSTED BY TOWN CLERK'S OFFICE:** DATE:

**TIME:**

**AGENDA**

1. CALL TO ORDER
2. PUBLIC COMMENT
3. APPROVAL OF MINUTES OF PREVIOUS MEETING  
(February 10, 2020)
4. CORRESPONDENCE
5. TREASURER'S REPORT
6. COMMITTEE REPORTS
7. DIRECTOR'S REPORT
8. OLD BUSINESS
  - Item 3-3: Memorandum of Understanding (MOU) with the Friends of the Middleborough Public Library
  - Item 2-1: Hiring Process for the Assistant Director
9. NEW BUSINESS
  - Item 3-1: Library's Coronavirus Response
  - Item 3-2: Library Director's Evaluation
  - Item 3-3: Library Trust Review
10. ADJOURNMENT

Pursuant to MGL Chapter 30A, § 18-25,

a public body shall post notice of every meeting at least 48 hours prior to the meeting, excluding Saturdays, Sundays and legal holidays. Notice shall be printed in a legible, easily understandable format and shall contain the date, time and place of the meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting.

Meeting postings must be received by Town Clerk's Office by 5:00 PM - Monday through Friday



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**Virtual Meeting Instructions**

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Board of Library Trustees is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to [listen to/view] this meeting while in progress may do so using the below instructions.

Attendees should give themselves adequate time to connect prior to the meeting's commencement. Attendees may contact Randy Gagné, Library Director, for assistance prior to the meeting at [regagne@sailsinc.org](mailto:regagne@sailsinc.org).

**By Video**

Attendees may click the below link to join the above public meeting. Upon clicking the link, the *Zoom* application will need to be loaded on your smartphone (Apple or Android) or your computer/laptop. Once the application is installed, you should automatically be connected to the virtual meeting.

<https://zoom.us/j/111956055?pwd=djJOajQvaU90TGJLaHIUOUNMR3pqdz09>

Meeting ID: 111 956 055

Password: 453948

**By Phone**

Attendees may dial into the virtual meeting using any of the below phone numbers. You should be prompted for the Meeting ID: 111 956 055 and should then be connected to the virtual meeting.

One tap mobile

+19292056099,,111956055# US (New York)

+13126266799,,111956055# US (Chicago)

Dial by your location

+1 929 205 6099 US (New York)

+1 312 626 6799 US (Chicago)

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US

Find your local number: <https://zoom.us/u/ad5nIsZMFT>

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