

The School Building Committee
Middleboro High School – Career Center
June 10, 2015
Approved Minutes

The meeting was called to order at 6.35 PM by Chairman Rob Desrosiers. Members present were Rob Desrosiers, Allin Frawley, Brian Giovanoni, Alan Harris, Judy MacDonald, Michael Malone, Bob Nunes, Kathleen Piatelli, George Randall, Diane Stewart, Robert Whalen, Jennifer Wrynn and Rich Young. Absent were Paul Branagan; Ellen Driscoll and Jennifer Wolfe. Also present was Colleen Lieb, Recording Secretary.

Chairman R. Desrosiers spoke to the Committee about his discussion with Diane Sullivan regarding the Certified Enrollment process. R. Desrosiers noted that there are currently twelve towns in the Certified Enrollment process and that they may not get to us by our deadline. If this is the case and they delay the certification it is not a problem and we will stay in the process.

Chairman R. Desrosiers spoke about the Maintenance & Capital Planning Best Practices Review and adapting the current Maintenance & Capital Plan into the format that they have provided. K. Piatelli provided a brief update on the progress and noted that she will need assistance. Chairman R. Desrosiers confirmed that the Committee is available to help when she needs it.

Chairman R. Desrosiers spoke about the Draft Press Release and noted that he will have a draft to review at the next meeting. R. Young spoke about current projects with the same building size and enrollment as Middleboro that we can review.

There was discussion on the MSBA (Mass School Building Authority) website and the downloadable designer selection guidelines. There is discussion on the Feasibility Study Owners Rep and Architect process. Chairman R. Desrosiers noted the timeline and information that is available online that will take us through to Town Meeting.

There was discussion on the forming of subcommittees for the next four items that need to be worked on. They are Public Outreach, Owners Rep (RFP), Architect and Tours of the Facility. Chairman R. Desrosiers asked for nominations for the Public Outreach Subcommittee Chairman.

Motion was made by B. Giovanoni and seconded by B. Nunes to nominate Allin Frawley as the Chairman of the Public Outreach Subcommittee. All are in favor.

Chairman R. Desrosiers asked for nominations for the Architect Subcommittee.

Motion was made by R. Young and seconded by B. Whalen to nominate Jenn Wrynn as the Chairman of the Architect Subcommittee. All are in favor.

Chairman R. Desrosiers asked for nominations for the Owners Representative RFP.

Motion was made by A. Frawley and seconded by R. Young to nominate Brian Giovanoni as the Chairman for the Owner's Representative RFP Subcommittee. All are in favor.

Chairman R. Desrosiers asks for nominations for the Tours of the Facility Subcommittee.

Motion was made by R. Young and seconded by A. Harris to nominate Paul Branagan as the Chairman for the Tours of the Facility Subcommittee. All are in favor.

The next item reviewed is the bill for Secretarial Services in the amount of \$177.54.

Motion was made by B. Giovanoni and seconded by B. Nunes to approve the bill presented in the amount of \$177.54 for Secretarial Services. All are in favor.

Member R. Young noted that because of year end he asks the Committee to authorize him to sign any bills for Secretarial Services that need to be handled before the end of the fiscal year 2015.

Motion is made by A. Frawley and seconded by B. Giovanoni to authorize Rich Young to sign any bills for Secretarial Services that needed to be approved before the end of the fiscal year. All are in favor.

Member R. Young discussed with the Committee items that can be done, throughout the process, that will increase the point value system that the MSBA has in place that will increase the reimbursement rate. There was discussion on the potential increase if we choose already made plans for our school. R. Young also talked about the Office of Campaign & Finance Reform that will come out and do a presentation on things that parents can and cannot do to promote the project. There was discussion on the cost of the feasibility study and where those funds will be coming from. Both B. Nunes and J. MacDonald agree that those funds will have to be borrowed and then submitted for reimbursement. It is noted that Town Meeting will require a 2/3rds vote to approve the funding for the feasibility study.

Chairman R. Desrosiers noted that he will bring two sets of plans of property for the Committee to look at.

It is noted that the next meeting of the School Building Committee will be on Thursday, June 25, 2015 at 5:00 PM at the Middleboro High School Career Center.

Motion is made by Member B. Giovanoni and seconded by Member R. Young to adjourn at 7:30 PM. All are in favor.

Respectfully submitted by,

Colleen Lieb, Recording Secretary

Packet Items*
June 10, 2015

1. Bill for Secretarial Services
- 2.
- 3.